

**AGENDA FOR THE MUIR BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR BOARD MEETING
ON WEDNESDAY, MAY 25, 2005 TO BEGIN AT APPROXIMATELY 8:00 PM IN THE
COMMUNITY CENTER LOCATED AT 19 SEACAPE DRIVE,
MUIR BEACH, CALIFORNIA.**

Directors: President Steve Shaffer; Directors Deborah Kamradt, Leighton Hills, Maury Ostroff, and Peter Rudnick.

- I. President Shaffer** will call the general meeting to order.
- II. Review and consideration of the May 25, 2005 Agenda.** Agenda items may be deleted, postponed, continued, or changed in scheduled sequence from the posted agenda so as to accommodate the needs of the Board and the public in attendance. However, no item can be added to the Agenda, for the purpose of having the Board make a decision, except as defined below under "Public Open Time"
- III. National Park Service:** Representatives from the National Park Service (N. P. S.) will offer information on the ongoing Muir Woods and Beach activities relevant to the Muir Beach Community.
- IV. Fire Department, Emergency Disaster Committee:** Chief Sward-will update the Board on the Fire Department activities.
- V. Bills to be paid.** The Board will consider payment approval of the bills received requesting payment during the April 1 through April 30, 2005 period.
- VI. General Manager's Report:** The General Manager's written report follows. The General Manager will be present to answer questions. This report is an integral part of the Agenda and the Board may take action on any or all items within the report.
 - A. Administration:** The following administrative items require Board consideration
 1. Resolution 2005- 5 to continue the monthly water consumption surcharge to accumulate funds for needed water capital improvements.
 2. Reminder:: The current terms of Directors Hill, Kamradt and Rudnick expire with the November 8, 2005 general election. The filing period for the election is July 18 to August 12, 2005. If all incumbents do not file, extension to August 17, 2005 is open for non-incumbents only.
 3. It is time for development of the Budget for fiscal year 2005-06. The deadline for adoption of the budget is August 15, 2005. As it is anticipated that this budget will provide for substantial water capital improvements, it is recommended that two Directors work with the General Manager to develop the water capital improvements section of the budget. In this regard, the Board is reminded that there is a strong probability that the District's general tax revenues will be substantially reduced by the State Legislature's actions to offset the State budget deficit. For example, the CSDA reports "Senator Ortiz is considering a fee on special districts to fund the many state mandated programs contained in Senate Bill 393, including but not limited to the State Controller's audit responsibilities."
 - B. Recreation:** The following items require Board consideration:
 1. The roof and deck roof have been completed, along with several other repairs to the community center: however, there are many areas of the community center property that need consideration for capital improvement., including but not limited to:
 - a. The stairs leading down from the child care room to the main room, including the concrete deck area in front of the copy room.
 - b. Renovation of the landscape and playground area.

- c. Construction of a sizeable storage facility for secure storage of the recreational equipment and furniture.
 - d. A review of the rental policies and rates, particularly in reference to liability insurance.
2. As additional funding will be required, if improvements and substantial repairs to the community center building and grounds are planned for the next fiscal year, some time should be devoted to develop additional funding methods.

C. Roads and Easements: The following items require Board consideration:

- 1. As this is budget planning time, consideration should be given to the need for road maintenance. The maintenance of Charlotte's Way will now be scheduled for the next fiscal year, and there is need of repairs on both Pacific and Sunset Ways.
- 2. There is a possibility that some grant funds will be offered during the next fiscal year, to be used for pedestrian ways, bicycle trails, view corridor preservation, etc. To apply for these possible grants, the District should have a plan that specifies its goals in reference to these improvements.

D. WATER OPERATIONS:

- 1. Coliform tests taken during April initially showed Coliform (not e-coli) and retesting was required. The retesting found the water free of contaminants and no special measures were required for Coliform abatement.
- 2. Water production analysis is tabulated below:

Comparison of current water production to last year

Description	Statistics
Volume pumped through master meter =	785,139 gallons
Average daily pumping rate	21,970 gallons
Highest pumping day volume pumped on 4/04/05 =	45,580 gallons
Lowest pumping day volume pumped on 3/30/05=	0 gallons
Total volume billed through service meters =	681,061 gallons
Gross unaccounted for water loss =	104,078 gallons
Estimated un-metered maintenance use	25,000 gallons
Estimated leak repair losses	Not determined
Net unaccounted for water loss .(10.07%)	79,078 gallons ¹
Average daily consumption per meter =	147 gallons
Average service billing =	\$32.70

¹ While the unaccounted for water loss declined, it was determined that there was a leak in the system and the leak has been repaired.

