

**TABLE OF CONTENTS
 FOR THE
 BOARD OF DIRECTOR'S INFORMATION PACKET
 FOR THE
 MUIR BEACH COMMUNITY SERVICES DISTRICT
 REGULAR BOARD OF DIRECTORS' MEETING TO BE HELD
 ON WEDNESDAY, JUNE 15, 2005
 IN THE COMMUNITY CENTER AT 19 SEACAPE DRIVE
 TO BEGIN AT APPROXIMATELY 7:00 P.M.**

<u>DESCRIPTION</u>	<u>PAGES</u>
Agenda for the Regular Meeting	1 - 3
Bills to be Paid Report for 05//01/05 through 05/31/05	4 - 5
District Balance Sheet as of May 31, 2005	6 - 7
P&L Budget versus Actual for the Fiscal Year through 05/2005	8
Statement of Revenues and Expenditures for May 2005	9
Ordinance 2005 - 1	10 - 12
Resolution 2005 - 2	13
Draft Minutes of the May 25, 2005 Board meeting	14 - 17
Draft Minutes of the may 25, 2005 Public Hearing	18

C. **Roads and Easements:** The following items require Board consideration: similar budget limitations (as stipulated above) are applicable to roads and easement consideration.

D. **WATER OPERATIONS:**

1. Coliform tests taken during May were negative and the water samples were approved as satisfactory..
2. Water production analysis is tabulated below:

Description	Statistics
Volume pumped through master meter =	732,220 gallons
Average daily pumping rate	20,224 gallons
Highest pumping day volume pumped on 4/23/05 =	53,260 gallons
Lowest pumping day volume pumped on 5/12/05=	18,415 gallons
Total volume billed through service meters =	606,715 gallons
Gross unaccounted for water loss =	125,506 gallons
Estimated un-metered maintenance use	10,000 gallons
Estimated leak repair losses	Not determined
Net unaccounted for water loss (15.77%)	115,505 gallons ¹
Average daily consumption per meter =	136 gallons
Average service billing =	\$29.58

¹ The increase in unaccounted for water loss is the result of a system leak that has been repaired.

E. **Water Capital Improvements:** The budget committee members are also the members of the Capital Improvements Committee. They are reviewing the proposed water capital improvements for the next fiscal year.

This concludes the General Manager's report in the Agenda.

VII. **PUBLIC OPEN TIME:** California State Law prohibits Board action on any item, within its jurisdiction, that has not been listed on the lawfully posted Agenda unless: 1) upon a determination by a majority of the Board that an emergency situation exists; 2) upon a determination by a two-thirds majority of the Board (or by no less than three members, if less than the entire Board is present) that the need to take action arose subsequent to the Agenda being posted; or 3) the item was posted for a prior Board meeting, occurring not more than five (5) days prior to the date action is taken on the item, and at the subject prior meeting, the item was continued to the meeting at which action is being taken. Other items will generally be received as information, or referred to staff for further consideration prior to the next scheduled meeting of the Board. As a matter of procedure, the Board may limit individual presentations to no more than five minutes. Individual presentations should involve non-repetitive items, and non-repetitive supporting information.

PUBLIC INPUT

Old business: The public may request further consideration, clarification, or modification of business items previously considered and acted upon by the Board. The public must reference the minute item and date of the approved minutes

New Business: The public may introduce items of new business, not included in the posted Agenda, that they wish the Board to consider at a future meeting, or they may present substantiating evidence to support emergency consideration. The presentation should include information and details offering a clear understanding of the problem to be considered.

In addition to the foregoing public input, the public has the right and will be invited to comment on any and all items listed on the posted Agenda. Comments are subject to the time and content limitations outlined above.

VIII. **Review of the draft minutes** for the general meeting held on May 25, 2005.

IX. **Review the draft minutes** for the May 25, 2005 Public Hearing.

X. **Next meeting date:** The 4th Wednesday in July is the 27th.

- next meeting

ADJOURNMENT OR CONTINUATION

Hervey 6/27-7/4

Muir Beach Community Services District
 Bills to be Paid
 May 2005

	TOTAL	Admin	Water Cap Impr	Fire	Rec	Roads	Water
ABC Consultants, Inc.	3,912.00	912.00	1,050.00	225.00	500.00	500.00	725.00
Harvey Pearlman	1,815.00	0.00	0.00	0.00	220.00	132.00	1,463.00
Mullin, Sharon	1,145.00	875.00	0.00	0.00	0.00	0.00	270.00
State Compensation Insurance Fund	1,005.01	1,005.01	0.00	0.00	0.00	0.00	0.00
Mill Valley Lumber (easement steps)	878.60	0.00	0.00	0.00	0.00	878.60	0.00
PG&E	686.94	0.00	0.00	0.00	142.66	0.00	544.28
Golden State Lumber (CC fence, steps)	583.07	0.00	0.00	0.00	0.00	583.07	0.00
Hazelton Electric Inc. (CC sprinkler)	581.77	0.00	0.00	0.00	581.77	0.00	0.00
Salvador Gonzalez	362.50	0.00	0.00	0.00	212.50	100.00	50.00
CalPers	356.20	0.00	0.00	0.00	0.00	0.00	356.20
Juana Gonzalez	288.00	0.00	0.00	0.00	288.00	0.00	0.00
Wang, Emiko (tai chi)	234.00	0.00	0.00	0.00	234.00	0.00	0.00
Western Water Products	228.39	0.00	0.00	0.00	0.00	0.00	228.39
Payroll taxes	202.41	671.77	0.00	0.00	0.00	0.00	0.00
McPhail's	195.99	0.00	0.00	0.00	195.99	0.00	0.00
Lonna Richmond (bistro wages)	180.00	0.00	0.00	0.00	180.00	0.00	0.00
Pearlman (mileage allowance)	135.00	0.00	0.00	0.00	0.00	0.00	135.00
Psychem, Inc.	133.22	133.22	0.00	0.00	0.00	0.00	0.00
SBC	132.86	100.69	0.00	0.00	0.00	0.00	32.17
Cingular Wireless	93.74	58.78	0.00	0.00	0.00	0.00	34.96
Macfarlane (misc exp)	69.82	69.82	0.00	0.00	0.00	0.00	0.00
County of Marin, HHS Public Health Lab	60.00	0.00	0.00	0.00	0.00	0.00	60.00
SBC 9969	54.28	0.00	0.00	0.00	54.28	0.00	0.00
Home Depot	45.43	19.67	0.00	0.00	0.00	0.00	25.76
Herb's Pool Service	41.90	0.00	0.00	0.00	0.00	0.00	41.90
USPS	37.00	0.00	0.00	0.00	0.00	0.00	37.00
Goodman Building Supply	35.76	0.00	0.00	0.00	0.00	0.00	35.76
Knox, Nancy (bistro expenses)	30.00	0.00	0.00	0.00	30.00	0.00	0.00
Martin Bros. Supply	20.26	0.00	0.00	0.00	20.26	0.00	0.00
Jackson's Hardware	18.30	0.00	0.00	0.00	0.00	18.30	0.00
Bistro expenses	5.00	0.00	0.00	0.00	5.00	0.00	0.00
TOTAL	13,567.45	3,845.96	1,050.00	225.00	2,664.46	2,211.97	4,039.42

Muir Beach Community Services District
 Bills to be Paid
 May 2005

Total paid out of the Water Capital Improvements Fund	1050.00
Total paid out of the General Fund	12,517.45
	<u>13,567.45</u>
Total paid out of the Rental Security Deposit Trust	0.00
Total paid out of the Water Security Deposit Trust	200.00
Total paid out of the Shaffer Medical Trust Fund	371.31
Total checks issues	<u><u>14,138.76</u></u>

The above bills were approved for payment by the Muir Beach Community Services District Board of Directors on the _____ day of _____, 2005.

MUIR BEACH COMMUNITY SERVICES DISTRICT

 Deborah Kamradt, President

 Donovan Macfarlane, General Manager

Muir Beach Community Services District
Balance Sheet
As of May 31, 2005

Accrual Basis

	May 31, 05
ASSETS	
Current Assets	
Checking/Savings	
Smith Barney General Funds	25,632
428 Gen'l Fd	38,507
429 Inv Fd	
Water Capital Improvement Fund	341,561
Fire Station Reserve Fund	14,744
General Investments	65,576
Total 429 Inv Fd	421,882
Petty Cash Fund	143
Total Checking/Savings	486,164
Accounts Receivable	
Receivables	8,380
Total Accounts Receivable	8,380
Other Current Assets	
Undeposited Funds	234
Deposits	1,333
Total Other Current Assets	1,567
Total Current Assets	496,110
Fixed Assets	
Building	16,518
Machinery & Equipment	34,979
Roads & Easements	
CC Steps	376
Easement Lighting	5,103
Total Roads & Easements	5,479
Water System Improvements	
Water Well	15,420
Total Water System Improvements	15,420
Total Fixed Assets	72,395
TOTAL ASSETS	568,506
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	28
Total Accounts Payable	28
Other Current Liabilities	
Rental Security Deposits	2,750
Shaffer CalPers Trust	1,100
Water Security Deposits	7,000
West Marin Funds on Deposit	8,268
Total Other Current Liabilities	19,117
Total Current Liabilities	19,145
Total Liabilities	19,145
Equity	

Muir Beach Community Services District
Balance Sheet
As of May 31, 2005

Accrual Basis

	May 31, 05
Retained Earnings	465,757
Net Income	83,604
Total Equity	549,360
TOTAL LIABILITIES & EQUITY	568,506

**Muir Beach Community Services District
P&L Budget vs. Actual
July 2004 through May 2005**

Accrual Basis

	Jul '04 - May 05	Budget	% of Budget
Ordinary Income/Expense			
Income			
Water Operations Income	57,708	73,050	79%
Consumption Surcharge	14,712	18,500	80%
Recreational Activities Income	13,364	13,850	96%
Donations	28,365 ←		
Grant Income	41,842	45,641	92%
Tax Income	104,649	106,843	98%
Other Income	22,575 ←		
Total Income	232,276 281,216	257,884	109%
Expense			
Accounting & Bookkeeping	16,785	19,000	88%
Administration Fees	41,250	45,000	92%
Bank Service Charges	52		
Bistro Expenses	553	750	74%
Employee Benefits	3,977	4,380	91%
Event Costs	140	975	14%
Insurance	23,117	28,071	82%
Interest Expense	40		
Legal & Professional ←	0	13,000 ←	0%
Licenses, Memberships & Fees	1,767	6,220	28%
Meeting Expense	321	1,000	32%
Misc Operating Expenses	-5	4,850	-0%
Office Expense	1,994	1,575	127%
Outside Services	2,800	5,440	51%
Payroll Expenses	57,527	64,232	90%
Postage & Delivery	1,017	1,250	81%
Printing & Photocopies	68		
Repair & Maintenance	34,622 ←	11,400	304%
Supply	780	500	156%
Telephone	2,652	3,400	78%
Travel Expense	3,157	3,340	95%
Utilities	8,676	7,784	111%
Water Testing & Expense	2,758	8,500	32%
Total Expense	204,047	230,667	88%
Net Ordinary Income	77,168	27,217	284%
Other Income/Expense			
Other Income			
Interest Income	6,435	3,500	184%
Total Other Income	6,435	3,500	184%
Other Expense			
Other Expenses	0	183,000	0%
Total Other Expense	0	183,000	0%
Net Other Income	6,435	-179,500	-4%
Net Income	83,604	-152,283	-55%

Muir Beach Community Services District
Statement of Revenues and Expenditures
 May 2005

Accrual Basis

	May 05
Ordinary Income/Expense	
Income	
Water Operations Income	4,663
Consumption Surcharge	1,184
Recreational Activities Income	1,714
Tax Income	859
Total Income	8,420
Expense	
Accounting & Bookkeeping	1,145
Administration Fees	3,750
Bistro Expenses	35
Employee Benefits	356
Insurance	1,005
Interest Expense	20
Meeting Expense	47
Outside Services	367
Payroll Expenses	2,848
Postage & Delivery	60
Repair & Maintenance	2,144
Telephone	227
Travel Expense	297
Utilities	937
Water Testing & Expense	330
Total Expense	13,567
Net Ordinary Income	-5,148
Net Income	-5,148

ORDINANCE NO. 2005 1

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
MUIR BEACH COMMUNITY SERVICES DISTRICT
APPROVING AND ADOPTING THE LEVY OF A
SPECIAL TAX ON THE REAL PROPERTY
LOCATED WITHIN THE DISTRICT**

WHEREAS, the Muir Beach Community Services District has been empowered by its' voters to supply water service to the District residents; and

WHEREAS, recent water system failures, problems with raw water supply, and marginal water quality conditions caused the District to authorize the development of a long term capital improvement plan to mitigate these problems; and

WHEREAS, the District subsequently received and has adopted a comprehensive "Twenty Year Plan" for water system capital improvements to resolve raw water supply problems, upgrade the water distribution system and increase the water storage capacity; and

WHEREAS, the District's water rights permit requires the development and adoption of an Adaptive Management Plan to govern the diversion of water, including a water conservation plan, a stream flow monitoring program and devices, and the installation of cost effective water storage facilities, and

WHEREAS, such services and the maintenance and improvement of the equipment and facilities required to provide such services are of benefit to all parcels within the District to which they are made available, whether or not the service is actually used, and offering but not limited to increasing the value of the land, improvements, and their possible future uses and by reducing the risk of their destruction by fire; and

WHEREAS, the present water service charges and connection fees neither raise the revenue necessary to pay the costs of improving this service nor equitably distribute the costs to all those who benefit from it.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF DIRECTORS OF MUIR BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:

SECTION 1: The purpose and intent of the Board with respect to the special tax are:

- (A) To provide funds for implementation of the capital improvements necessary to fulfill the recommendations of the "Twenty Year Plan" and the requirements of the District's water rights permit.
- (B) To annually prioritize and implement the actions needed to provide the capital improvements within the guidelines of the "Twenty Year Plan", as deemed fiscally prudent within the funds provided by this tax measure and other possibly available District and grant funds.
- (C) To methodically upgrade the District's water supply and distribution system so as to meet the requirements and reliably provide potable water in compliance with the District's water rights

permit, the laws of the State of California and the Federal Safe Drinking Water Act.

SECTION 2: Land parcels to be assessed under this Ordinance shall be defined as a lawful parcel created through a land subdivision and which is capable of having a habitable structure constructed within its boundaries, in compliance with all applicable required building, planning and zoning codes. The special tax shall be levied per annum as follows:

- (A) \$3,250.00 per parcel for commercially zoned and improved property.
- (B) \$300.00 per separate habitable structure (as determined by units listed in the Marin County Assessment roll) on parcel containing residential property.
- (C) \$300.00 per parcel on all other parcels.
- (D) For the purpose of this tax, all contiguous parcels under common ownership and having no more than one habitable structure shall be considered as a single parcel.

SECTION 3: Pursuant to the provisions of Article XIII-B of the California Constitution, the appropriations limit of the Muir Beach Community Services District is hereby increased by an amount equal to the special taxes imposed by this ordinance for a period of four (4) years.

SECTION 4: Said special taxes shall be collected in the same manner and subject to the same penalties as and with other charges and taxes fixed and collected by Marin County on behalf of local agencies. Marin County may deduct the reasonable costs incurred by the County for this service before remittance of the balance to Muir Beach Community Services District.

SECTION 5: This Ordinance shall not become effective unless approved at the November 8, 2005 election by a two-thirds (2/3) majority of the voting registered voters within the District.

SECTION 6: This Ordinance shall become effective immediately upon the voter approval.

SECTION 7: When approved by the voters this Ordinance shall remain in effect for a period of four (4) years and shall require a two-thirds (2/3) majority approval of the voting registered voters within the District for its continuation beyond the fourth (4th) year of existence.

SECTION 8: If any part of this ordinance is held to be invalid for any reason, such decision shall not affect the remaining portion of this Ordinance and the Board hereby declares that it would have passed the remainder of this Ordinance as if such invalid portion thereof had been deleted.

SECTION 9: The District Secretary shall certify the passage of this Ordinance by the Board, and cause a copy thereof to be published as required by law in a newspaper of general circulation in Marin County, and this Ordinance shall take force and effect after its passage by the voter approval supra and as provided by law.

SECTION 10: This Ordinance shall be introduced at least five (5) days prior to the Board meeting at which this Ordinance is to be adopted by the Board. The full text of this Ordinance shall also be

published once within fifteen (15) days after this Ordinance's passage, by the Board, and not less than thirty (30) days prior to the day of the General Election in which the voters are to vote on its approval.

SECTION 11: The District Secretary shall post a certified copy of the full text of this Ordinance, as adopted by the Board, along with the names of the board members voting for and against the Ordinance in accord with Government Code Section 36933.

SECTION 12: Upon approval by the voters the District Secretary shall cause to be recorded a certified copy of the full text of such adopted and voter approved Ordinance, in the public records of Marin County, California.

PASSED, APPROVED, AND ADOPTED this _____ day of _____ 2005 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Board President

ATTEST:

District Secretary

RESOLUTION 2005-02

A resolution of the Board of Directors of the Muir Beach Community Services District Proposing an election be held in its jurisdiction; requesting the Board of Supervisors of Marin County to consolidate with any other election conducted on said date, and requesting election services by the County Clerk.

Whereas, it is the determination of said Board of Directors that a Consolidated General Election be held on the 8th day of November, 2005, at which election the issue to be presented to the voters shall be:

District Ordinance 2005-01 calling for the adoption of a levy of a special tax, to be used for water capital improvements, on the property located within the District.

BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Marin is hereby requested to:

- 1) Consolidate said election with any other applicable election conducted on the same day.
- 2) Authorize and direct the County Clerk, at District expense, to provide all necessary election services and to canvass the results of said election.

Passed and adopted this 15th day of June 2005 by the following vote, to wit:

Ayes:

Noes:

Absent:

President of the Board

Attest: _____

Secretary for the Board

1 **MUIR BEACH COMMUNITY SERVICES DISTRICT**
2 **MINUTES OF THE BOARD OF DIRECTORS' MEETING**
3 **HELD ON WEDNESDAY, MAY 25, 2005**

4
5
6
7 **CALL TO ORDER**

8
9 President Shaffer called the regular meeting of the Muir Beach Community Services District
10 Board of Directors to order at 7:38 pm on Wednesday, May 25, 2005.

11
12 **ROLL CALL**

13
14 **PRESENT: DIRECTORS:** Hills, Ostroff, Shaffer, Rudnick
15 **PRESENT: OFFICIALS:** General Manager Macfarlane, Secretary/Treasurer Mullin

16
17 **REGULAR AGENDA**

18
19 **I. Review and consideration of the May 25, 2005 Agenda:**

20
21 **MOTION:** To approve the Agenda as submitted.
22 **Moved:** Rudnick, seconded by Ostroff
23 **Vote:** AYES: Unanimous

24
25 **II. National Park Service:**

26
27 No National Park Service personnel were present.

28
29 **III. Fire Department, Emergency Disaster Committee:**

30
31 Chief John Sward reported. Participating members of the Fire Department have finished the
32 Emergency Medical Technician class. They are currently working on the annual Barbecue
33 fundraiser. Muir Beach has received compliments from the County for their roll in the
34 emergency response system.

35
36 **IV. Bills to be paid:**

37
38 **MOTION:** To approve the April report as submitted including a total of \$12,256.47 in
39 General Fund expenditures, \$1,706.00 in Water Capital Improvement Fund
40 expenditures, and \$371.31 in checks issued from the trust funds, for a total of
41 \$14,333.78 in warrants issued.
42 **Moved:** Hills, seconded by Rudnick
43 **Vote:** AYES: Unanimous

1
2 **V. General Manager's Report:**
3

4 **A. Administration:**
5

- 6 1. Resolution 2005-5 to continue the monthly water consumption surcharge to
7 accumulate funds for needed water capital improvements:
8

9 MOTION: To approve Resolution 2005-5 as submitted.

10 Moved: Hills, seconded by Ostroff

11 Vote: AYES: Unanimous
12

- 13 2. November election of Directors: The current terms of Directors Hills, Kamradt
14 and Rudnick expire with the November 8, 2005 general election. Director Hills
15 and Rudnick indicated they will each file to be included on the November ballot.
16

- 17 3. Budget for Fiscal 2005-2006: Directors Ostroff and Hills will begin working on
18 the budget for the upcoming fiscal year.
19

20 **B. Recreation:**
21

22 Lisa Eigsti is moving forward on setting up a child care facility at the Community
23 Center. Suzanne Bender is also involved. They are researching grants for playground
24 equipment. It was pointed out that the vertical drop from the bottom of the slide to the
25 ground is greater than it should be. Donovan will make sure it is addressed. There is
26 concern over the condition of some of the playground equipment. Harvey will inspect
27 all of the equipment and make repairs as needed.
28

- 29 1. Community Center:
30

31 General Manager Macfarlane reported that other areas of the Community Center
32 property need consideration for capital improvement, including but not limited to:
33

- 34 a. The stairs leading down from the child care room to the main room, including
35 the concrete deck area in front of the copy room;
36
37 b. Renovation of the landscape and playground area as mentioned above;
38
39 c. Construction of a storage facility for secure storage of recreational equipment
40 and furniture;
41
42 d. Review of the rental policies and rates, particularly in reference to liability
43 insurance.

1
2 2. Additional funding:
3

4 If improvements and substantial repairs to the Community Center are planned for the
5 upcoming fiscal year, additional funding methods must be secured.
6

7 **C. Roads and easements:**
8

9 1. The maintenance of Charlottes Way and repairs on both Pacific and Sunset Ways
10 will be put into the budget for the upcoming fiscal year.
11

12 2. The State has a small program for grants for pedestrian ways, bicycle trails, view
13 corridor preservation, etc. To apply for these grants, which will occur in
14 December or January, the District must have a plan that specifies its goals for a
15 specific duration of time.
16

17 **D. Water operations:**
18

19 1. Coliform tests taken during April initially showed coliform (not ecoli) and
20 retesting was required. The retesting found the water free of contaminants and no
21 special measures were required for coliform abatement.
22

23 2. A leak was discovered in the system for the March 16 – April 16 billing period
24 and has been repaired.
25

26 3. County of Marin Environmental Health Services has notified the District that our
27 shift operators must possess both Grades T2 and D1 certification. Harvey has
28 both but when Harvey is out of town, the District is left without certified
29 personnel on duty. This must be remedied. The General Manager thinks there is
30 still grant money available for training, transportation and lodging.
31

32 General Manager Macfarlane has not yet heard back regarding the insurance claim for
33 damage to the water pipes on Pacific Way.
34

35 Corrections have been made to the Adaptive Management Plan. It will be included on
36 the next agenda as the Board must approve it before it can be submitted.
37

38 President Shaffer indicated the bridge at the barbecue grounds will be replaced before
39 next September. Director Hills has looked at the bridge with an engineer who will run
40 calculations and give the Board a recommendation. John Sward recommended that the
41 bridge be built to the side of where the pipes are to offer accessibility. Concern was
42 expressed that the Board was relying on the firemen to volunteer their time to rebuild
43 the bridge. It was pointed out that the firemen all have jobs and donate enormous
44 amounts of time already. The Board is hesitant to organize an event to raise money as
45 it does not want to compete with the Fire Department picnic. As the newly repaired
46 stage is very nice, Harvey indicated he might be interested in looking into it.

1
2 Harvey received a bid for repair of the sprinkler system from 13-D of \$3,800. Burkell
3 and 13-D each bid \$1,500 for replacement of the valve. He is awaiting a full bid from
4 Burkell.

5
6 **E. Water Capital Improvements:**

7
8 This area was covered in the public hearing prior to this meeting.
9

10 **VI. Public open time:**

11
12 There were no comments during public open time.
13

14 **VII. Review of minutes:**

15
16 **MOTION:** To approve the draft minutes of the April 27, 2005 Board of Directors' meeting
17 as submitted.

18 **Moved:** Hills, seconded by Rudnick

19 **Vote:** AYES: Unanimous
20

21 **VIII. Next meeting date:** The next meeting date is scheduled for Wednesday, June 15,
22 2005.
23

24 The meeting was adjourned at 8:30 pm.
25

26 These minutes were approved by the Muir Beach Community Services District Board of
27 Directors, during their meeting on _____.
28
29
30

31 _____
Steve Shaffer, President

Sharon Mullin, Secretary

1 **MUIR BEACH COMMUNITY SERVICES DISTRICT**
2 **MINUTES OF THE PUBLIC HEARING TO CONSIDER CONTINUANCE OF THE**
3 **SPECIAL ASSESSMENT TAX FOR CAPITAL IMPROVEMENTS**
4 **HELD ON WEDNESDAY, MAY 25, 2005**
5
6
7

8 **CALL TO ORDER**
9

10 President Shaffer called the public hearing to order at 7:15 pm on Wednesday, May 25, 2005.
11

12 **ROLL CALL**
13

14 **PRESENT: DIRECTORS: Hills, Ostroff, Shaffer, Rudnick**

15 **PRESENT: OFFICIALS: General Manager Macfarlane, Secretary/Treasurer Mullin**
16

17 President Shaffer opened the floor for discussion. The discussion was brief. The following
18 points were made:
19

20 A pre-packaged treatment facility is to be installed this summer. It will filter out iron and
21 manganese before it gets into the system. It is self-cleaning and will raise the pH, which will
22 be a plus for those who have lead solder in their pipes. The next step will be to work on the
23 pipelines.
24

25 The Board is working on obtaining grants to help with costs.
26

27 Some turbidity in the water is due to the age of the pipes. Some pipes will be cleaned out
28 and some will be replaced.
29

30 The clarity of the water during the day will vastly improve.
31

32 The improvements will substantially increase the well life.
33

34 The Board can approve the Ordinance no sooner than seven days after this public hearing. It
35 was decided that the Board will be vote on it at the regular meeting in June. The tax passed
36 by 80% the last time it was put to the voters.
37

38 The meeting was adjourned at 7:38 pm.
39

40 These minutes were approved by the Muir Beach Community Services District Board of
41 Directors, during their meeting on _____.
42
43
44

45 _____
Steve Shaffer, President

Sharon Mullin, Secretary