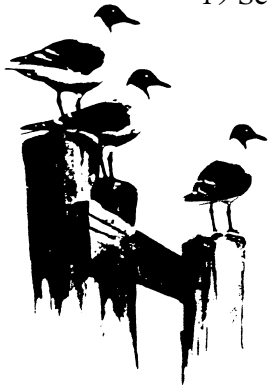


MUIR BEACH COMMUNITY SERVICES DISTRICT

19 Seacape Drive ♦ Muir Beach, CA 94965 ♦ 415-388-7804 ♦ www.muirbeachcsd.com



Wed, February 28, 2007
7:00 PM – Regular Meeting

Board of Directors
Community Center
19 Seacape Drive
Muir Beach, CA 94965

TIMING OF ITEMS ON AGENDA

The Board attempts to hear all items in order as stated on the agenda, however it reserves the right to take items out of the order listed at any time during the course of the meeting.

SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Leighton Hills at 415-388-7804. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure participation in the meeting.

AGENDA

Item 1 CALL TO ORDER

Maury Ostroff, Board President
Danny Hobson, Board Vice President
Steve Shaffer, Director
Peter Rudnick, Director
Bob Jacobs, Director

Leighton Hills, District Manager
Sharry Mullin, Meeting Secretary

Item 2 NATIONAL PARK SERVICE REPORT

A representative of the National Park Service may be present to update the community on various ongoing NPS projects.

Item 3 CONSENT CALENDAR

All items on the Consent Calendar are considered to be either routine or non-controversial, and will be enacted by a single action of the Board. Upon request from a Board member, staff, or member of the public, specific items may be transferred from the Consent Calendar to the Regular Agenda for separate discussion and consideration.

- A. **Approval of Minutes** – Regular meeting January 24, 2007, as attached.
- B. **Approval of Expenditures** – Sharry expects that financial statements for the District will be available at the time of the meeting.

Item 4 FIRE DEPARTMENT REPORT

By John Sward, Fire Chief, or other representative of the Fire Department.

Item 5 DOG WALKING RULES - NPS

Resident Levon Sagatelyan will let us know if his schedule permits providing his update at this upcoming meeting.

Item 6 DISTRICT MANAGER'S REPORT

Cell Phone Reception – Subsequent to the last meeting the Pt. Reyes Light ran an article on this topic which incorrectly reported that the project had been approved. Verizon must submit the proposed project to the County for planning approval, which will involve public hearings and the like.

What was reported at the January meeting was that Verizon had made an initial offer of \$15,000 per year rental income for the community should any project be approved. Steve and I have continued discussions regarding rental income and lease terms, and have sought legal assistance for appropriate lease terms. Should a revised proposal be made to the CSD, it would be the topic of a future public CSD meeting, and would be contingent on the outcome of public hearings by the County planning process.

Item 7 RECREATIONAL ITEMS

Comments or updates from members of the audience.

Item 8 ITEMS REMOVED FROM THE CONSENT CALENDAR

Discussion and action on items, if any, transferred from the Consent Calendar to the Regular Agenda.

Item 9 PUBLIC OPEN TIME

1. *Topics should be within the jurisdiction of the CSD (water, roads, fire & public recreation).*
2. *The topic should not be elsewhere on the agenda.*
3. *The Board and staff may only briefly respond to statements and questions (legal requirement for items not posted on an agenda).*
4. *Public comments are limited to 3 minutes per speaker, unless waived by the Board.*
5. *The period for public open time is limited to 15 minutes, unless waived by the Board.*

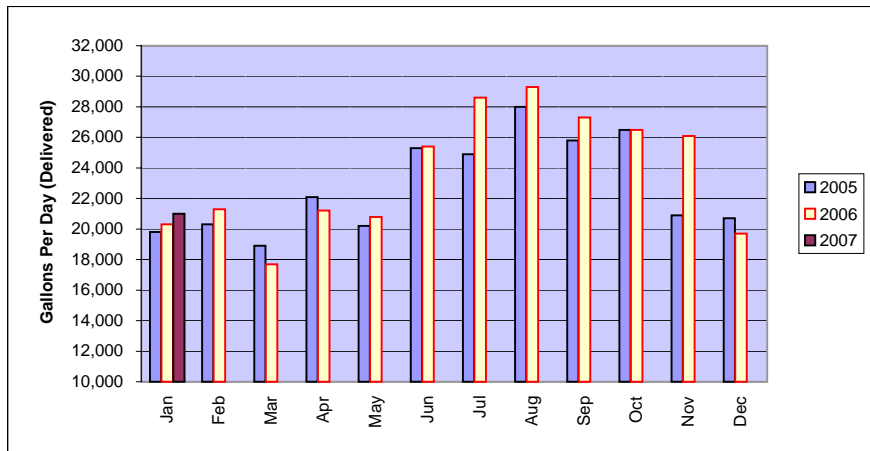
Item 10 SELECTION OF DATE FOR NEXT MEETING

5th Wed in March is 3/29, 4th is 3/22.

Item 11 ADJOURNMENT

Water Production Table

| End Date | Gallons Per Day | | | | | Billings | |
|------------|-----------------|-----------|-----------------------|-----------------|-----|-----------|--------------------|
| | Pumped | Delivered | 12 Mo Avg (Delivered) | Unaccounted For | | Month | 12 Mos Rolling Avg |
| Jan 16, 07 | 22,800 | 21,000 | 23,700 | 1,430 | 6% | \$ 7,547 | \$ 98,540 |
| Dec 16, 06 | 22,500 | 19,700 | 23,700 | 2,110 | 9% | \$ 6,621 | \$ 98,280 |
| Nov 16, 06 | 29,200 | 26,100 | 23,800 | 2,130 | 7% | \$ 9,170 | \$ 98,670 |
| Oct 16, 06 | 28,700 | 26,500 | 23,300 | 1,860 | 6% | \$ 8,988 | \$ 96,840 |
| Sep 16, 06 | 28,500 | 27,300 | 23,300 | 1,050 | 4% | \$ 10,466 | \$ 95,400 |
| Aug 13, 06 | 30,600 | 29,300 | 23,200 | 930 | 3% | \$ 9,280 | \$ 92,620 |
| Jul 16, 06 | 31,900 | 28,600 | 23,100 | 1,720 | 5% | \$ 9,277 | \$ 91,700 |
| Jun 16, 06 | 28,400 | 25,400 | 22,800 | 2,530 | 9% | \$ 8,943 | \$ 89,510 |
| May 16, 06 | 24,700 | 20,800 | 22,800 | 3,430 | 14% | \$ 7,162 | \$ 87,910 |
| Apr 16, 06 | 22,800 | 21,200 | 22,700 | 1,280 | 6% | \$ 7,709 | \$ 86,600 |
| Mar 16, 06 | 20,400 | 17,700 | 22,800 | 2,450 | 12% | \$ 5,952 | \$ 85,310 |
| Feb 16, 06 | 29,000 | 21,300 | 22,900 | 7,290 | 25% | \$ 7,427 | \$ 84,600 |
| Jan 16, 06 | 30,600 | 20,300 | 22,800 | 10,320 | 34% | \$ 7,290 | \$ 83,220 |
| Dec 16, 05 | 22,700 | 20,700 | 22,800 | 1,710 | 8% | \$ 7,009 | \$ 81,830 |
| Nov 16, 05 | 24,700 | 20,900 | 22,700 | 3,220 | 13% | \$ 7,341 | \$ 80,250 |
| Oct 16, 05 | 26,800 | 26,500 | 22,400 | 240 | 1% | \$ 7,543 | \$ 78,180 |
| Sep 16, 05 | 29,500 | 25,800 | 22,300 | 3,520 | 12% | \$ 7,683 | \$ 77,840 |
| Aug 16, 05 | 29,700 | 28,000 | 22,600 | 1,480 | 5% | \$ 8,364 | \$ 78,930 |
| Jul 16, 05 | 27,000 | 24,900 | 22,600 | 1,980 | 7% | \$ 7,083 | \$ 78,640 |
| Jun 16, 05 | 26,900 | 25,300 | 22,900 | 1,580 | 6% | \$ 7,352 | \$ 79,760 |
| May 16, 05 | 24,400 | 20,200 | 23,300 | 3,850 | 16% | \$ 5,847 | \$ 81,020 |
| Apr 16, 05 | 25,300 | 22,100 | 24,000 | 2,380 | 9% | \$ 6,421 | \$ 83,390 |
| Mar 16, 05 | 23,600 | 18,900 | 24,300 | 4,110 | 17% | \$ 5,239 | \$ 84,380 |
| Feb 16, 05 | 23,500 | 20,300 | 24,400 | 3,120 | 13% | \$ 6,048 | \$ 84,840 |
| Jan 16, 05 | 21,900 | 19,800 | 24,700 | 2,110 | 10% | \$ 5,902 | \$ 86,260 |



1
2 **MUIR BEACH COMMUNITY SERVICES DISTRICT**
3 **Minutes of the Board of Directors' meeting held on**
4 **Wednesday, January 24, 2007**
5
6

7 **OFFICIAL MINUTES ONLY UPON APPROVAL**
8

9 Prior to approval of these minutes by the Board of Directors in a public meeting, these
10 minutes are draft only and subject to change. Upon approval by the Board, these minutes
11 become the Official Minutes of the meeting.
12

13 **Item 1 CALL TO ORDER**
14

15 President Ostroff called the regular meeting of the Muir Beach Community Services District
16 Board of Directors to order at 7:30 pm on Wednesday, January 24, 2007.
17

18 **Roll Call**
19

20 PRESENT: DIRECTORS: Rudnick, Shaffer, Ostroff

21 PRESENT: OFFICERS: District Manager Hills, Secretary-Treasurer Mullin
22

23 **Item 2 NATIONAL PARK SERVICE REPORT**
24

25 No National Park Service personnel attended.
26

27 District Manager Leighton Hills reported that Carolyn Shoulders had hoped for a larger
28 turnout at the last Big Lagoon meeting for the Environmental Impact Report. There will be
29 an open house and presentation next Tuesday at the Bay Model. Mia Monroe will be leading
30 out Earth Day work projects on the 27th at Muir Woods and Banducci Ranch. Mia has
31 offered to lead a workshop to educate residents on what they can do to provide butterfly
32 habitat.
33

34 **Item 3 CONSENT CALENDAR**
35

36 **A. Approval of Minutes – Regular meeting November 8, 2006.**
37

38 MOTION: To adopt the Consent Calendar, which includes Item A above.

39 Moved: Shaffer, seconded by Rudnick.

40 Vote: AYES: Unanimous

1 **Item 4 FIRE DEPARTMENT REPORT**

2
3 Chief John Sward reported. The CPR class will be held this Saturday. There has been
4 overwhelming response and the class is full. The Fire Department will be completing its
5 annual CPR class the following day. The CERT class will be held next month. The BBQ
6 planning dinner is scheduled for February 10th. John has learned that the Park Service is not
7 going to allow the Fire Department to use the house at the dairy for meetings. Negotiations
8 are in process to allow the Fire Department to move its operations to the barn nearest
9 Highway One.

10
11 **Item 5 DOG WALKING RULES - NPS**

12
13 Resident Levon Sagatelyan will report at a future meeting.

14
15 **Item 6 DISTRICT MANAGER'S REPORT**

16
17 Please see the meeting agenda for background on the topics.

18
19 **Transfer of Funds from County –**

20 MOTION: To withdraw the Districts funds from all County accounts, close those accounts
21 and deposit the funds into its Smith Barney account.

22 Moved: Shaffer, seconded by Rudnick.

23 Vote: AYES: Unanimous

24
25 **Funds Received from FEMA –**

26
27 The FEMA funds have arrived. Donovan was very successful in applying for the grants and
28 obtaining the funds.

29
30 MOTION: Approve payments to Donovan for time spent and materials used in obtaining
31 the FEMA grants, not to exceed 10% of the FEMA funds received.

32 Moved: Shaffer, seconded by Rudnick.

33 Vote: AYES: Unanimous

34
35 **Agendas and Saving Paper -**

36
37 Leighton proposed modifying the method for notifying residents of Board meetings to
38 posting a sign on the highway and agendas on the bulletin boards. The Board concurred.

39
40 **Signing of Minutes and Financials –**

41
42 The method adopted long ago for approving minutes and bills to be paid has required
43 physical signatures be obtained. Leighton has incorporated a notice into the minutes which
44 will alleviate the need for signatures.

45
46 MOTION: That all previously approved minutes and financial reports be deemed approved
47 notwithstanding signature lines being blank.

48 Moved: Shaffer, seconded by Rudnick.

1 Vote: AYES: Unanimous

2
3 **Cell Phone Reception -**

4
5 Verizon Wireless is interested in using our upper tank lot as a location for a cell phone
6 receiver, and has made an initial offer to the community of \$15,000/year. Verizon would
7 need approval from the County planning department, which would conduct public hearings
8 on the matter. The Board concurred with having Steve and Leighton pursue further
9 negotiations with Verizon, including legal review of terms of a suitable lease. Any further
10 proposal from Verizon would be reviewed at a future public meeting.

11
12 **Item 7 Update RE: Stage Service**

13
14 Judith Yamamoto reported. The Stage is currently not stopping at Muir Beach due to road
15 work being done. The Marin County Transit District would like to bypass Muir Beach
16 altogether. Muir Beach residents made a great showing at a recent meeting. As a result of
17 the opposition, there will be a hearing by the Board of Supervisors. Friends of Muir Beach
18 have written a letter stating their concerns. Some of the supervisors have taken note of Kathy
19 Sward's observation that a slight change in route would allow them to serve both Muir Beach
20 and the coastal route. A public hearing will be held on February 26 in the Board of
21 Supervisors chambers at 10am.

22
23 **Item 8 RECREATIONAL ITEMS**

24
25 The Muir Beach Quilters noticed that they did not receive a bill for propane used this year at
26 the Holiday Faire. The Faire grossed \$8,836 and expenses were \$2,160 netting them \$6,676.

27
28 **Item 9 ITEMS REMOVED FROM THE CONSENT CALENDAR**

29
30 No items were removed from the Consent Calendar.

31
32 **Item 10 PUBLIC OPEN TIME**

33
34 Kathy Sward: The Muir Beach Quilters want to thank Maury for repairing a rocking horse
35 that had been donated by Anna Tom. He installed new runners and cleaned up the horse.

36
37 Harvey: Maury recently accompanied Harvey during the monthly meter reading. A number
38 of meters are unreadable because they are covered with debris or otherwise obstructed. He
39 would like residents to be notified that it is their responsibility to keep their meters readable.

40
41 Pam Barlow: Would like prior notification when work is to be done outside her house.

42
43 Judith: Reminded the Board of the need for a storage shed. Michael Kaufman believes we
44 may acquire storage space as a result of getting the Community Center designated as an
45 emergency facility.

46
47 **Item 11 NEXT MEETING DATE**

1 The next meeting date is scheduled for Wednesday, February 28, 2007.

2

3 **Item 12 ADJOURNMENT**

4

5 The meeting was adjourned at 8:30 pm.