

## Proposed Muir Beach Community Services District Road Maintenance Policy

It is the responsibility of the Muir Beach Community Services District to oversee the maintenance of community roads at Muir Beach. This responsibility is performed by our Manager who does minor preventative maintenance and repair, such as drainage maintenance, asphalt patching and placing gravel on the roads. The Board is responsible for establishing an annual budget for roads and making periodic dispersements for the maintenance.

It must be clearly understood, however, that financial responsibility for road maintenance and improvements is limited by the availability of funds. Because of its limited resources, it is the policy of the CSD that general tax revenues shall be only used for the minor work necessary to keep the roads safe for the passage of emergency vehicles, with priority for the use of these limited funds given to those with the heaviest community use.

Residents who wish improvements beyond such minor repair, or live on the roads not heavily used by the community, may join with other residents adjoining their road to cooperatively finance and undertake the improvements, with advice and supervision of the MBCSD if desired, but no funding. If they wish the MBCSD to collect the funds for the desired improvement and administer their construction, they may petition the MBCSD with signatures of 25% of the owners or voters adjoining the road to form an improvement zone under Government Code Sec. 61770 to 61792.

The petition shall set forth the boundaries of the zone, the improvements desired, and an estimate of costs. On receiving such a petition the MBCSD shall give notice of and hold a hearing for protest or request for exclusion from the zone. They shall abandon the proposal if more than 50% of the landowners or voters file written protest. The Board must make specific findings of whether a property requesting exclusion will benefit from the improvements and exclude those that will not. After the hearing the Board may adopt the Zone by ordinance and set rates for assessment to finance the improvements, proceeding with the work by bid and contract.

Nelson moved, seconded by Collier we accept this policy statement for general distribution as needed. Ayes were unanimous.

February 16, 1982