

1 **Item 5 Fire Chief's Report:**

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3 Chris Gove distributed a written report. He described the five emergency calls of the last month and
4 mentioned his signed agreement for a new mirror radio system to cover the many radio dead-zones.
5 Chris Gove has been following the development of the Highway 1 works, talking to the engineer once a
6 week, who projects a re-opening early May. The firehouse project is getting delayed by the septic
7 system.
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9 **Item 6 Committee Reports:**

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11 Ad Hoc Committee on Sunset Way Project: Victoria Hamilton-Rivers reported that she needed the Board
12 to move forward on ILS plans to cover the estimated fees. She thanked Mary for negotiating lower rates.
13 The scope of the work was described, as many items had been deleted, especially regarding Cove Lane.
14 Once the plans are approved there will be 6 weeks before these plans can go ahead. The whole of
15 Sunset Project Way Ad Hoc Committee will regather before making their presentation of the project to the
16 Board. Victoria had concerns on finances.
17

18 Ad Hoc Committee on Spindrift Neighbor Issues: Gary Friedman reported a breakthrough with an
19 agreement in principle with TNC. "Friends of Spindrift" is an association that will be created to allow
20 residents of Muir Beach to have access on the condition on 1- Being educated ecologically 2- Be willing
21 to volunteer 3 – Signing a release of liability. A calendar will be worked out for the people who meet the
22 vetting requirements. The principles are to learn about the ecological values and participate in the
23 protection of the space.
24

25 Ad Hoc Committee on Community Skills Inventory: Lynda made a request that the results go out on a
26 newsletter, or on the website. She said she would write a narrative.
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28 Ad Hoc Committee on Water Education Day: Lynda Grose wrote an analysis of the workshop feedback
29 and this has already been posted on the website by Vanessa.
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31 Ad Hoc Committee on Audits: No report
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33 Ad Hoc Committee on Current Personnel Matters: Frank Schoenfeld described the review process of 51
34 applicants and the short list of 7 good potential candidates. The personnel committee called in Gary to
35 explore some potential candidates in Green Gulch to provide relief to Harvey Pearlman. No other options
36 have been identified for the .
37

38 Ad Hoc Committee on Fire facilities: The topic was addressed in the Fire Chief report.
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40 Ad Hoc Committee on Grants & Financing: Victoria read out Don Cohon and John Murray's experience
41 attending California Financing Coordinating Committee and Funding Fair. Due to the high-level incomes
42 of Muir Beach, it is unlikely funding can happen. Yet water meters and pipe projects may be eligible if we
43 can prove qualifiable water savings as a result and 50% of matching funds. 3 sources of funding could be:
44 1) California State Resources Control Board 1.7% to 2.2% of the budget 2) US Dept of Agriculture 3.7%
45 3) California Economic Development Bank which negotiates at 3% for 30 years. All 3 would require
46 finished engineering plans, a formal bid and financials from the MBCSD to substantiate the loan
47 worthiness. The DM will have to work closely with
48

49 Ad Hoc Committee on Trails: Victoria wants the budget to have a section on trails dedicated to repairing.
50 Gary mentioned it would be included in Mary's budget.
51

52 Ad Hoc Committee on Facilities: Over the course of the last month Paul has had a number of engineers
53 look at the security of the CC building. We have a 10 page report with photographs with details of
54 inadequacies that we are going to have to deal with, including leaking skylights with deteriorated sheath,
55 the flue of the free-standing stove. The second large issue is the seismic safety problem, lack of lateral
56 strength on the south window size. Sheer walls are something the CSD needs to take a look at. The

1 beams and timber frames are not inset into the posts and need brackets or special nails to go in. The tile
2 should be replaced with plywood. The foundation is in pretty good shape but some posts basis that need
3 to be fixed and patched up, with brackets that are rusting and need to be replaced. Finally, the deck roof
4 is not properly connected to the building to itself. Gary asked the committee to give some figures so that
5 we can budget appropriately. Paul suggested the Board should give a little direction on their priorities.
6 Victoria asked for some rough numbers. It was agreed among all that some more expertise on the
7 committee is needed. It was recommended that the DMs search for new committee members, that the
8 items be prioritized and costs estimated. Lynda Grose recommended her husband and Chris Gove
9 volunteered to help too.

10
11 **Item 7 First Draft Budget 2017-2018:**
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13 Mary explained that the budget was a 3-iteration process: 1) New Budget 2) Questions 3) Decision-
14 making. She presented a new structure to the budget with a “cheat sheet” to explain her new format. The
15 format proposed lists revenues in distinct categories, so that assigned funds specific to a designated
16 category are kept within the budget of that assigned category. Then unassigned funds were suggested to
17 be listed in the general operating budget, where most organizations keep 12% for out-of-the-ordinary
18 expenses. The emergency reserve is one where the Board has some leeway. Traditionally it should be
19 equal to the most important asset of the community which in our case is the \$350K lower water tank.

20
21 Her presentation was followed by a list of questions that she wanted the Board to be thinking about over
22 the next month, so that they can form opinions in the next meetings. The net position analysis was
23 presented in the budget document in the last two pages. More unassigned revenues are the most
24 important priority for Mary. Right now the only major revenue source are property taxes which cover the
25 \$91,000 deficit of the water budget. She suggested generating some more revenue through the
26 Community Center, increasing prices and not volume. The board recognized there was a lot to take in,
27 and Mary offered to meet with directors one-on-one.

28
29 Side notes:

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31 Gary made public a decision the board made in a closed session: to honor the previous board's
32 commitment to Harvey Pearlman. To pay him over a period of 5 years, \$26,000.
33 Gary pointed out the high legal fees due to water issues with 341 Sunset.

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35
36 **Item 8 Strategic planning for Muir Beach CSD**
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38 Victoria explained it would take 6 weeks to get plans and numbers for the Sunset Water & Fire Project.
39 Best time for bids would be for November. Since the budget is not decided on, some scenario planning
40 was suggested, with the hopes of county money offered by Rodoni. Victoria and Gary thought it would be
41 strategic to decide on the ILS proposal in a special meeting.

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43 **Item 9 NPS update:**
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45 Mia Monroe couldn't attend so Gary suggested posting on the website the report of all the things NPS is
46 doing in regards to Frank Valley road.

47
48 **Item 10 Muir Beach Advocacy Group:**
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50 Victoria requested a regular slot on the Agenda for MBAG to report on any information that affects
51 regarding external issues, and described distinctions between the CSD and MBAG. The CSD
52 responsibilities are roads, water, fire and recreation and the charter can become confusing for many of
53 us. Roads that are county managed are Lower Pacific Way, Highway 1 to the Beach, Ahab, Seacape &
54 Starbuck, and therefore external. The MBAG advocates and acts as a liaison with the County, State and
55 Federal levels. To foster collaboration and inclusiveness, the CSD invites the MBAG to report any brief
56 updates at regular meetings every month.

1 Christian Riehl reported the news from the most recent County Board of Supervisors. The County Public
2 Works and NPS gave an update on filling the terms of the MoU to control visitation in Muir Woods as well
3 as improved parking. Their report was not accepted by the Board of Supervisors as some of the points
4 were inaccurate. The report was asked to be resubmitted. Christian has been asked to join an advisory
5 group to work with the county planning staff, trying to resolve conflicts with the County Coastal
6 Commission.

7
8 **Item 11 Public Open Time:**

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10 Lynda Lotriet delivered information regarding the local Coastal Plan. The plan will be subject to
11 participation and many meetings, but there are legislative issues, essentially taking away protection from
12 the current structure and act. There is a serious impasse between the Marin County and Coastal
13 Commission. It was decided to make sure Muir Beach had a voice.

14
15 Kathy Sward felt uneasy about the process of the meeting, that public speaking is only accepted at the
16 end. She also gave the history of the Muir Beach Group, and made the distinction with the MBAG.
17 She also mentioned a complain of slippery steps next to Margaret Keyes property, 75 Sunset.
18 Finally it was suggested to have sprinkler systems for the Community Center.

19
20 **Item 12 Recognitions and Board Member Items of Interest:**

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22 Victoria thanked the response team on place at the accident on Pacific Way Bridge and acknowledge
23 Leighton for his water responses. Mary thanked Chris Gove for all his volunteer work on the Pacific Way
24 Bridge and Paul Jeschke who has been working hard on the Community Center, as well as Leighton on
25 roads and water metering system.

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27
28 **Item 16 Request for Future Meeting Agenda Items:**

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30 It was proposed that the CSD will be doing an election.

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32 **Item 17 Items Removed from Consent Calendar:**

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34 No items were removed from the Consent Calendar.

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36 **Item 18 Adjournment:**

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38 MOTION: To adjourn the meeting.
39 Moved: Hamilton-Rivers, seconded by Lambert
40 Vote: AYES: Unanimous

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42 The meeting adjourned at approximately 09:37 PM.