

## **8/2/2017 Co-District Manager Report – Mike DeGroot Infrastructure, Roads, Fire and Communications**

### **Infrastructure:**

Community Center – Using the MKM report as a guide, several items are being further investigated and/or repaired. The interior steel cross bracing has been tightened, discussion with the County Building Official regarding seismic upgrades occurred, leaks are being evaluated (flashings, roof, sidewalls) and new sub-floor with replacement flooring investigated for costs and feasibility. Items such as grouting of footings, sand blasting and painting of metal deck braces, and installation of vapor barriers will be accomplished with CSD Staff at minimal cost.

Other Community Center items are currently in the bidding phase, including installation of a back up generator, relocation of the propane tank and wood stove replacement.

ADA upgrades are also being investigated, including retrofitting one restroom to be ADA compliant, replacement of 300 sq. ft. of walkway and installation of entry door ramping systems. Upgrades will be 100% funded by the ADA grant. Restroom upgrades and entry ramps will be accomplished by CSD Staff and concrete repairs will be contracted.

CSD Staff repaired the water pump in the water fountain and is now operational.

Battery back up system was installed at the Community Center to ensure the CSD telephone and internet systems stay functional in the event of a power outage.

Developing a playground inspection form that will be used to inspect the condition of the Community Center playground and to document maintenance performed.

### **Roads:**

Sunset Way Project – The Sunset Way Skin Patching project is still scheduled for 8/10/2017. Signage will be posted prior to the starting date alerting to the work and the 24 hour road closure; the Muir Beach parking lot will remain open for Resident parking throughout the project time period. Walk-thru with the Contractor will occur on 8/2/2017 to mark out needed repairs and coordinate the project.

Meetings have been held with ILS and members of the Sunset Way Committee to discuss some minor changes to the draft conceptual drawings. In an effort to reach consensus, meetings with Homeowners who are adjacent to the turn around, are also occurring.

ILS will be prepared to generate a fully conceptual drawing as soon as the District advised them to do so.

## **Fire:**

Have not had the opportunity to become actively involved, however, I will meet with the Fire Chief to understand the status of the Fire Station and any other Fire related items that can use my assistance.

Discussed the needs for adequate emergency vehicle access and turn-around as it relates to the Sunset Way Project.

## **Communications:**

Strategic Planning – Developing a strategic planning framework in an effort to guideline Staff and the Board through an effect planning process.

Working with the Board Chair to set up a meeting with the County to assist with, and possibly, to provide some funding assistance for the planning process.

Community – Actively seeking input from Residents on the Sunset Way Project, particularly in the turn-around area.